



Virginia Workforce Connection

100 Premier Place Winchester, VA 22602 540-722-3415 www.vawc.virginia.gov
 Mon, Tues, Thurs, Friday 8:30am-4:30pm / Wed 9:00am-4:30pm

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|----------|----------------------|-----------------------------|----------------|----------|--------------------------|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 PFTI Job Club | 6 TMJS –New!!! | 7 | 8 | 9 |
| 10 | 11 Office Closed! | 12 MTEJS JobClub | 13 | 14 MYHCM | 15 WIA Orientation | 16 |
| 17 | 18 | 19 FTHJM Job Club | 20 | 21 CBCD | 22 | 23 |
| 24 31 | 25 | 26 PRW Job Club | 27 | 28 | 29 | 30 |

☆☆☆☆ Re-Employment Tips Blog: <http://www.nvdaily.com/vec> ☆☆☆☆

October 15 @ 9:00am:

WIA Orientation: Learn more about career assessments, counseling, skills upgrading or training opportunities!

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| New! Individual Mock Interviews- Offered by appointment only. Length of appointment is approx. one hour. Call 540-722-3415 to schedule your interview. | Resume review by appointment- Call and schedule a free resume consultation with Samantha Greenfield. Appointment is approx. 30 minutes. | (PRW) Professional Resume Writing 9:30am- Covers creating a professional and winning resume. Learn how to best present your information and gain valuable pointers. |
| (PFTI) Preparing for the Interview 9:30am- Learn how to effectively interview. Tips on preparing for the interview, the interview itself, Behavioral Interview questions and following up. | (CBCD) Computer Basics and Click & Drag 4:00pm- This workshop is intended to help people who have never used a computer before, or are just learning how to use them. <i>This workshop is limited to 8 participants. Must pre- register.</i> | (MTEJS) Mastering the Electronic Job Search 9:30am- What is the Electronic Job Search, Reasons to Use the Internet, Online Resumes, Links to Jobs, Job Search Engines and Networking Sites, Job Search Keywords & Phrases, Online Networking, and more |
| (MYHCM) Marketing Yourself in a Highly Competitive Market 1:30pm- Strategies and tactics to create an action plan for marketing yourself and your career in the competitive job market. | (FTHJM) Finding the Hidden Job Market 9:30am- How to organize your job search and seek out the 80% of jobs that are filled by personal contact and/or never advertised. | Job Networking Club (Tuesday’s 8:30am – 10:00 am) Meet with other job seekers to discuss the joys and frustrations of job hunting, share ideas |

New Workshop!

(TMJS) “The Mature Job Seeker” 9:30am Job Search Strategies for the “Mature” Professional.

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